

# Devils Lake Park Board

## MINUTES

### Regular Board Meeting

January 21, 2025

Present at this Regular Board Meeting were Commissioners Kale Stromme, Kelli Heilman, Mark Beighley, Peter Jerome and Jamie Beck. Also present was Superintendent Dennis Nybo, Office Manager Heather Brandvold, Dockside Manager Christy Remmick, Golf Course Superintendent Andy Hokanson and Parks & Facilities Manager Brent Schmitz. Absent was Clubhouse Manager Rob McIvor. Visitors present: Jason Wiberg, Tyler Mund, David Bitz

Comm Beck called the regular meeting to order at 12:00 pm on January 21, 2025 at Dockside Entertainment.

I. Minutes

Comm Jerome made a motion to approve the minutes from December 17<sup>th</sup> and January 6<sup>th</sup> as presented, seconded by Comm Beighley. All aye, motion carried.

II. Visitors

Tyler Mund & David Bitz-HS Golf @ Dockside

Christy told the Board that the High School Golf would like to use Dockside for open gym for their golfers for the months of February and March. They would like to use it 2 days per week, one of which will be Sundays for a discounted rate. Tyler Mund told the Board that they are a 1<sup>st</sup> year program and the program is funded by donations. Tyler told the Board that they are looking for help with the cost and they would in turn help out at the Golf Course with anything that Andy needs volunteers for. Discussion was held. Comm Stromme made a motion to charge \$15/student for the 2 months and they be allowed to use a maximum of 4 simulators on Sundays from 6-8pm and on Thursdays at a time to be determined, seconded by Comm Jerome. All aye, motion carried.

III. Staff Reports

Andy Hokanson: Andy told the Board that they have been busy cleaning and servicing machinery. Andy told the Board that he still has to do some major repairs on some of the equipment. Discussion was held. Andy also told the Board that he is going to start grooming ski trails at the course.

Brent Schmitz: Provided a written report. Brent also added that he has been visiting with Forrest regarding potential fixes for the Burdick Compressors. We may be able to do a top end rebuild or add an oil return. Brent will have more information in the next month on possible solutions and pricing. Brent told the Board that he spoke with Klemetsrud's today about ideas for fixing the moisture problem at the Bill Jerome and he will have options and pricing next month. Brent told the Board that he thinks they fixed the problem with the Bill Jerome compressor freezing up. They replaced some piping and heat tape and it been running fine so far. Brent also mentioned that Peter had talked to him about the Lakewood Rink and we still do not have a water source out there yet. They are hoping to get a water source put in this spring. Discussion was held. Comm Jerome also mentioned that some residents would like to see a warming house added at the Lakewood rink. Comm Jerome was told that we might be able to contact Camp Grafton to see if they would build it if we provided materials. Discussion was held regarding seeing if there is grant money available.

Christy Remmick: Christy told the Board that they are working on the pickleball courts this week.

Dennis Nybo: Dennis provided a written report. Dennis also mentioned if we get more snow, they will be having snow skiing and a 5K at the golf course for Shiverfest.

IV. Bills

Comm Stromme made a motion to approve the bills, seconded by Comm Heilman. Roll call vote, all aye, motion carried.

V. Treasurer's Report

Heather provided a written report. Heather told the Board that she signed the agreement for the new Accounting Software and she will be starting training soon. Heather also told the Board that the construction loan for Dockside has been paid off along with the interest. Heather also mentioned we paid the Letter of Credit payment to First United Bank for 2025 for the Nodak Electric Loan.

VI. Old Business

A. Dockside Change Order

Heather told the Board that we received a pay application for the DL FEC Dividing Wall for \$18,256.00. This was for change order CP03 which was for the Lighted Park District Sign which has not been approved yet. Discussion was held. Comm Stromme made a motion to approve Change Order CP03 for the Park District sign, seconded by Comm Heilman. Roll call vote, all aye, motion carried.

VII. New Business

A. Dockside Post Prom Requests

Christy told the Board that she has had a few requests from area schools to host post prom parties after hours. Discussion was held regarding pricing and requirements and also about staff pay. Comm Jerome made a motion to charge a post prom rate of \$500 for a 2-hour time block and to pay staff double time for the hours they worked after the normal business hours, seconded by Comm Stromme. Further discussion was held regarding a rate for anything over the 2-hour time block. Comm Jerome made a motion to amend the motion to add a rate of \$100/hour for anything over the 2-hour time block, seconded by Comm Jerome. All aye, motion carried.

B. Bethel Free Church-Christian Concert

Heather told the Board that Jason Pierce with Bethel Free Church asked if they would be allowed to hold a Christian Music Concert in Ruger Park sometime between May and August. Heather gave the Board a map with the location they would like to use. Comm Stromme made a motion to allow Bethel Church to hold a Christian Concert in Ruger Park as long as it does not conflict with Park Board Activities and they clean up to the condition that they found it or they will be charged a clean up fee, seconded by Comm Heilman. All aye, motion carried.

C. Approval of Letter of Credit and Pledge of Securities

Heather told the Board that we need to approve the Letter of Credit from Bremer Bank and the Pledge of Securities from First United Bank. Comm Heilman made a motion to approve the Letter of Credit and Pledge of Securities, seconded by Comm Jerome. All aye, motion carried.

VIII. Commissioner Portfolios

Comm Heilman: No report

Comm Stromme: No report

Comm Beighley: No Report

Comm Jerome: No Report

Comm Beck: Comm Beck asked Brent to let the Board know about the water main break at Ruger. Brent told the Board that there was a water main break right before Christmas by the Ruger Softball Fields. Brent told the Board that it was enough water that it drained the water tower by six feet and it created a lot of wash out under the concrete so we won't know until Spring the amount of damage. We have informed the insurance company.

The next regular meeting was set for February 18<sup>th</sup> at Noon.

Comm Jerome made a motion to adjourn, seconded by Comm Beighley. Comm Beck adjourned the meeting at 1:03 pm.

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Commissioner

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Recording Clerk